

2005/10/04

To: Distribution
From: M.Kuriki
Subject: Minutes of the LC Leaders Meeting at KEK

Date: Monday, October 2, 2005

Attended: KYokoya, J.Urakawa, K.Ueno, K.Kubo, N.Terunuma, M.Kuriki, S.Fukuda, T.Tauchi,
R.Sugahara, T.Sanuki and S.Yamashita

Place: KEK Bldg 3, 7F, Meeting Room

- 1) Toge, Ouchi, and Saeki are now attending the SMTF collaboration meeting at FNAL. Kuriki is serving as the secretary for this meeting.
- 2) BCD issue: A template has been developed by the GDE EC in their meeting at SLAC. From each WG, one of the 3 conveners will be responsible for providing the contents the assigned items in the document. The deadline for the manuscript is 10/28.
- 3) ICFA seminar was held at Daegu. ILCSC meeting took place before the seminar.
- 4) An ILC seminar will be held at the end of May 2006 at Hayama for young accelerator physicists. The audience will be limited to less than 100 attendants. The school will be chaired by Chair is Barry Barish. The local organizing chair is Kurokawa. The curriculum committee will be formed by six members (two from each of the three regions).
- 5) ACFA meeting is being held right now at Pohan.
- 6) The budget meeting for the rest of JFY2005 will be held at 13:30 on Oct. 11 13:30 (in 7th floor meeting room). Note that the revised schedule.
- 7) WG3 : A video meeting for the special DR WS in CERN will be held 22:00 tomorrow(10/3). The local attendants should come to Rm 222 of KEK 3rd building.
- 8) As the first step of the replacement work of the ATF extraction kickers, the SLAC kicker (300ns flat top) has operated last Friday. The operation voltage is limited at half the nominal value for now.
- 9) ATF2 magnets: The drawings from IHEP have arrived. Depending on the work schedule, the magnetic field measurement might be performed at KEK. The sextupole field component in the Q-magnets is an important issue which draws much technical attention. Specifications for the sextupole field contamination needs early re-verification.
- 10) A video clip (~2minutes) of the superconducting cavity development at KEK was broadcasted in the NHK morning news program.
- 11) The deadline for submitting applications for the grants of MEXT is October 17 at KEK. The LC office is requesting each group to submit at least two proposals.

Reported by KURIKI Masao