

2005/04/26

To: Distribution
From: M.Kuriki
Subject: Minutes of the LC Leaders Meeting at KEK

Date: Monday, April 25, 2005
Time: 10:00 –
Place: KEK Bldg 3, 4F, Meeting Room

This is the minutes of the LC leaders meeting that was held at KEK on April 25. The meeting was presided by J.Urakawa and the minutes was recorded by M.Kuriki.

STF Cryogenics: The transfer of the cryogenics equipment for use at STF was completed. We are now preparing the piping arrangement (K.Hosoyama).

Tokutei-Ryoiki (Specific Discipline) Grant: The proposal submitted by the ILC group in Japan for the JFY2005 Tokutei-Ryoiki Grant of JSPS has passed its initial-stage evaluation process. We are now requested to make a presentation at a hearing. We have to work on a Q&A sheet in preparation for this presentation (S.Yamashita).

PAC2005: It will be held in May. Arrangements for travel and budget plans are in progress.

ILC Asia meeting: The meeting will be held on 28 (Thursday), 14:00-16:00 (China) 15:00-17:00 (Japan). Members around KEK should join the meeting at the 4F meeting room of KEK Bldg 3 (K.Kubo).

Asia-Europe DR: A meeting will be held on 26 (Tuesday), 17:30-18:30 in KEK 3rd building, 4th floor meeting room (K.Kuriki).

Asia-US DR: A meeting will be held on 27 (Wednesday), 8:00-9:00 in KEK 2nd building, 5th floor (JPARC) meeting room (M.Kuriki).

ATF2 video meeting: It will be held on 28(Thursday), 9:00 in KEK 3rd building, 4th floor meeting room (T.Tauchi).

STF Building: The negotiation concerning the transfer of the proton linac building from the JPARC group to the STF group will start soon (H.Hayano).

Next meeting: May 2, 10:00AM at KEK Bldg 3, 4F Meeting Rm; Video-link *will be* available.